

My Seatruck

MySeatruck- Customs Functionality

How to create GMR and PBN references within MySeatruck

Summary

Seatruck has introduced functionality to allow customers to create GMR and PBN references without leaving MySeatruck, our web-based booking portal.

Generating these references in MySeatruck saves time – you don't have to go into other systems and worry about copying and pasting numbers.

The Basics

Access your booking using your preferred method, via Sailings, All Bookings or the Export screen.

Click on the Customs Declaration tab – depending on the route, a different combination of GMR / PBN options will be displayed (the example below is for a Dublin – Liverpool booking based on Jan 2022 requirements):

PBN

Just add the relevant MRNs and click Create PBN. This will automatically generate the PBN and attach it to your booking. If the booking has been declared as empty, you can click “Create Empty PBN”, without the need for MRNs.

GMR

The first time you attempt to create a GMR, you will need to enter your Government Gateway credentials. This is only required once and covers all users within your company.

Once connected, select the appropriate Declaration Type and enter your references just like you currently do in the GVMS site. Based on the booking, we automatically select Route, Carrier, Trailer Number etc – saving you lots of time. Just like the PBN, once the GMR is generated, it's attached to the booking and validated for check-in.